## STEPS YOU CAN TAKE TO HELP PROTECT YOUR INFORMATION

Review Your Account Statements and Notify Law Enforcement of Suspicious Activity: As a precautionary measure, we recommend you remain vigilant by reviewing your account statements and credit reports closely. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You also should promptly report any fraudulent activity or any suspected incidents of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission (FTC).

Copy of Credit Report: You may obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months by visiting <a href="www.annualcreditreport.com">www.annualcreditreport.com</a>, calling toll-free 1-877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You also can contact one of the following three national credit reporting agencies:

Equifax P.O. Box 105851 Atlanta, GA 30348 1-800-525-6285 www.equifax.com **Experian**P.O. Box 9532
Allen, TX 75013
1-888-397-3742
www.experian.com

TransUnion P.O. Box 1000 Chester, PA 19016 1-800-916-8800 www.transunion.com

**Fraud Alert:** You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and stays on your credit file for at least one year. The alert informs creditors of possible fraudulent activity within your report and requests the creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at <a href="www.annualcreditreport.com">www.annualcreditreport.com</a>.

Security Freeze: You have the right to put a security freeze on your credit file for up to one year at no cost. This prevents new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A security freeze is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to obtain credit. You must separately place a security freeze on your credit file with each credit reporting agency. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you, including your full name, Social Security number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement.

**Additional Free Resources:** You can obtain information from the consumer reporting agencies, the FTC, or from your respective state Attorney General about fraud alerts, security freezes, and steps you can take toward preventing identity theft. You may report suspected identity theft to local law enforcement, including to the FTC or Attorney General in your state.

## **Federal Trade Commission**

600 Pennsylvania Ave, NW Washington, DC 20580 consumer.ftc.gov 1-877-438-4338

**Maryland Attorney General** 

St. Paul Plaza 200 St. Paul Place Baltimore, MD 21202 marylandattorneygeneral.gov 1-888-743-0023

**Rhode Island Attorney General** 

150 South Main Street Providence, RI 02903 riag.ri.gov 1-401-274-4400 **New York Attorney General** 

Bureau of Internet and Technology Resources 28 Liberty Street New York, NY 10005 ag.ny.gov 1-212-416-8433 / 1-800-771-7755

Virginia Attorney General

202 North Ninth Street Richmond, VA 23219 oag.state.va.us 1-804-786-2071 North Carolina Attorney General

9001 Mail Service Center Raleigh, NC 27699 ncdoj.gov 1-877-566-7226

Washington D.C. Attorney General

400 S 6th Street, NW Washington, DC 20001 oag.dc.gov 1-202-727-3400

You also have certain rights under the Fair Credit Reporting Act (FCRA): These rights include to know what is in your file; to dispute incomplete or inaccurate information; to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information; as well as other rights. For more information about the FCRA and your rights pursuant to the FCRA, visit www.consumer.ftc.gov\\articles\\pdf-0096-fair-credit-reporting-act.pdf.

**Personal Information of a Minor:** You can request that each of the three national consumer reporting agencies perform a manual search for a minor's Social Security number to determine if there is an associated credit report. Copies of identifying information for the minor and parent/guardian may be required, including birth or adoption certificate, Social Security card, and government issued identification card. If a credit report exists, you should request a copy of the report and immediately report any fraudulent accounts to the consumer reporting agency. You can also report any misuse of a minor's information to the FTC at <a href="https://www.identitytheft.gov/">https://www.identitytheft.gov/</a>. For more information about Child Identity Theft and instructions for requesting a manual Social Security number search, visit the FTC website: <a href="https://www.consumer.ftc.gov/articles/0040-child-identity-theft">https://www.consumer.ftc.gov/articles/0040-child-identity-theft</a>. Contact information for the three national credit reporting agencies is above.